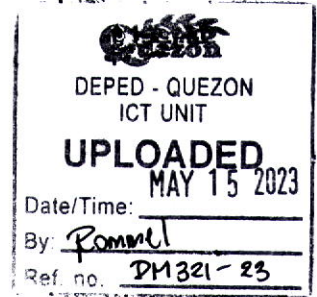




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



08 May 2023

DIVISION MEMORANDUM
DM No. 321, s. 2023

PATROL AND CREW LEADERS TRAINING COURSES (PLTC/CLTC)

To: Assistant Schools Division Superintendents
Division Chiefs
Elementary and Secondary School Heads
School Heads In-Charge of Youth Formation
BSP Coordinators
All Others Concerned

1. In reference to the **Boy Scouts of the Philippines (BSP) Quezon Council Office Memorandum No. 07, s. 2023**, this Office requests for the participation of boy scouts, senior scouts, and concerned BSP coordinators.
2. Kindly read the attached documents for your guidance and reference.
3. Decision to attend shall be lodged to the school head with strict compliance to the following issuances:
 - a. **DepEd Order No. 09, s. 2005 – Instituting Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith;**
 - b. **DepEd Order No. 19, s. 2008 – Implementation of No Collection Policy in All Public Elementary and Secondary Schools;**
 - c. **DepEd Order No. 03, s. 2023 – An Order Allowing the Conduct of In-person Activities in Schools;**
 - d. **DepEd Order No. 43, s. 2022 – Omnibus Travel Guidelines for All Personnel of the Department of Education; and**
 - e. **DepEd Order No. 08, s. 2023 – Participation of Teachers in Volunteer Work and Extra Curricular Activities.**

DEPEDQUEZON-TM-SDS-04-009-003



"Creating Possibilities, Inspiring Innovations"



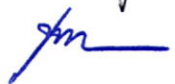
Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

4. Participation to this activity shall observe strict adherence to the IATF and other community guidelines on safety and health protocols.

5. Widest dissemination of this Memorandum is earnestly desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 






Boy Scouts of the Philippines

QUEZON COUNCIL

Perez Street, 4301 Lucena City

Email Address: quezonbsp1948@gmail.com

May 4, 2023

COUNCIL OFFICE MEMORANDUM

Number 07, s. 2023

T O : ALL DISTRICT SCOUT COMMISSIONERS, INSTITUTIONAL HEADS, DISTRICT TROOP LEADERS, INSTITUTIONAL REPRESENTATIVES AND UNIT LEADERS

SUBJECT : PATROL and CREW LEADERS TRAINING COURSES (PLTC/CLTC)

1. For the information and guidance of all concerned, the Boy Scouts of the Philippines, Quezon Council will conduct series of **Patrol and Crew Leaders Training Courses (PLTC/CLTC)** as scheduled below, to wit:

1.1 **SAN ANTONIO CENTRAL SCHOOL**
SAN ANTONIO, QUEZON
MAY 19 - 21, 2023

1.2 **BUCAL ELEMENTARY SCHOOL**
SARIAYA EAST DISTRICT - SARIAYA, QUEZON
MAY 26 - 28, 2023

1.3 **PAARALANG ELEMENTARYA NG LUCBAN**
LUCBAN, QUEZON
JUNE 2 - 4, 2023

1.4 **PLARIDEL CENTRAL SCHOOL**
PLARIDEL, QUEZON
JUNE 9 - 11, 2023

1.4 **LOPEZ NATIONAL COMPREHENSIVE HIGH SCHOOL**
LOPEZ, QUEZON
JUNE 16 - 18, 2023

2. These trainings are intended to all **PATROL LEADERS (Boy Scouts) and CREW LEADERS (Senior Scouts)** to improve and upgrade their knowledge on the new program scheme of the BSP and to further develop their leadership competencies.

3. This is a live-in training. All scouts are required to attend **DAY ZERO for ONLINE SESSIONS** on **Thursday of the scheduled date of training at 6:00 pm** as they will be group into patrols/crews and will have the preliminary sessions, link shall be sent soon through their Institutional Scouting Coordinators, Troop Leaders and Outfit Advisors.

4. **WHAT TO BRING:**

- 4.1. Dome Tent (**REQUIRED FOR CLTC**)/ **HIGHLY ENCOURAGED FOR PLTC**
- 4.2. Bedding
- 4.3. Eating Utensils
- 4.4. Personal Belonging
- 4.5. Scouting references





Boy Scouts of the Philippines

→ **QUEZON COUNCIL**

Perez Street, 4301 Lucena City

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5. All participants are expected to get familiar with the following topics: Ideals, Troop / Outfit organization, Patrol / Crew Features, History of Scouting and Basic Knots.
6. The **Training Course Fee of THREE HUNDRED PESOS ONLY (PhP 300.00)** shall be charged each participant for *PLTC/CLTC Kit, training materials, ID, certificate, staff transportation and other operational costs.*
7. Participants must report at the course venue on or before 5:00 p.m. of DAY 1 for the Opening Ceremonies, and must stay until closing on DAY 3, 10:00 a.m.
8. Since the activity falls on weekend due to the No Interruption of Classes Policy, accompanying adult leaders shall be entitled to service credit as stated on **DO 53 s. 2003 Updated Guidelines on Grant of Vacation Service Credits to Teachers.**
9. Your priority attention is hereby requested to conform to the training standard policies and procedures.

For and in behalf of:

JOEL R. AVILLEDO, Ph.D.

Council Scout Executive


BALDWIN D. BALDOVINO

Council Field Scout Executive

NOTED & APPROVED:

ROMMEL C. BAUTISTA, CESO V

Schools Division Superintendent
Regional Chairman, STR-BSP
& Council Scout Commissioner

ANGELINA "DOKTORA HELEN" DL. TAN, MD, MBAH

Governor, Province of Quezon
& Council Chairperson

NOTE: Please confirm your number of participants to Quezon BSP Office, or thru email/facebook at quezonbsp1948@gmail.com





Boy Scouts of the Philippines



QUEZON COUNCIL

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ANNEX C: PARENT'S / GUARDIAN'S CONSENT FORM

Reference: DepEd Order No. 66, s. 2017 – Implementing Guidelines on the Conduct of Off-Campus Activities

Name of Learner: _____ Date of Birth: _____

Home Address: _____ Sex: _____

Parent's/Guardian's Name: _____

Contact Number/s: _____

Title of the Activity: **PATROL & CREW LEADERS TRAINING COURSE-PLTC/CLTC**

Venue: _____

Date of Activity: _____

As the parent / guardian of the abovementioned learner, I hereby acknowledge that I have been informed of the details of the off-campus activity and voluntarily and freely elect to participate in this off-campus activity. Furthermore, I understand the risks associated with an off-campus activity and agree that the rules and regulations established for the said activity are for the safety and security of the participants, and thus agree to instruct my child or children to obey them.

Having understood all the aforementioned, I hereby consent to allow my child or children to participate, acknowledging all of the foregoing. I am also solely responsible for providing travel insurance and any expenses for my child or children's participation in the activity.

Parent/Guardian's Name and Signature

Date



BOY SCOUTS OF THE PHILIPPINES QUEZON COUNCIL

PAHINTULOT NG MAGULANG (Parents Permit)

Sa Kinauukulan:

Akin pong pinahihintulutan ang aking anak na si _____,
na nasa ika-_____ na baytang ng _____,

(Paaralan)

(Distrito/Bayan)

na dumalo sa gaganaping **PATROL & CREW LEADERS TRAINING COURSE.**

Kalakup po nito ang mga sumusunod na kabayaran:

Php 300.00 TRAINING FEE

Php _____ para sa iba pang kontribusyon na napagkasunduan ng paaralan
para sa pagdalo.

Lagda ng magulang sa ibabaw ng pangalan





Boy Scouts of the Philippines

→ **QUEZON COUNCIL**

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PATROL & CREW LEADERS TRAINING COURSE (PLTC/CLTC)

Date: _____ Venue: _____

AUTHORITY TO TRAVEL FORM

is hereby granted to the following Scouts and Scouters of _____, to attend the **PATROL & CREW LEADERS TRAINING**

COURSE at _____ on _____, to wit:

SCOUTS:

- | | |
|----------|-----------|
| 1. _____ | 9. _____ |
| 2. _____ | 10. _____ |
| 3. _____ | 11. _____ |
| 4. _____ | 12. _____ |
| 5. _____ | 13. _____ |
| 6. _____ | 14. _____ |
| 7. _____ | 15. _____ |
| 8. _____ | 16. _____ |

SCOUTERS:

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |

Our participants will arrive at the venue on _____ at _____
(Date) (Time)

Institutional Scouting Coordinator

Date: _____

NOTED & APPROVED:

INSTITUTIONAL HEAD

Date: _____

NOTE: Please confirm your number of participants to Quezon BSP Office, or thru email/facebook at quezonbsp1948@gmail.com.





Boy Scouts of the Philippines

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GENERAL PROGRAM OF ACTIVITIES

TIME	MINS.	SESSION/ACTIVITY	SESSION LEADER
DAY ZERO - THURSDAY - ONLINE			
6:00 – 7:00	60	GROUPING/COURSE ORGANIZATION & ROUTINE	COURSE LEADER
7:00 – 7:45	45	HISTORY OF SCOUTING / WOSM	SPL / SCL
7:45 – 8:15	30	PATROL/CREW ORGANIZATION	
DAY 1 – FRIDAY			
5:00 – 6:00	60	ARRIVAL / SETTLING IN	
6:00 – 6:30	30	OPENING CEREMONY	ACL-PROGRAM
6:30 – 7:15	45	BROTHERHOOD DINNER	
7:15 – 8:00	45	SMARTNESS and GOOD ORDER	
8:00 – 9:00	60	PATROL/CREW FEATURES / STA	
9:00		T A P S LIGHTS OFF	
DAY 2 – SATURDAY			
7:00 – 7:30	30	WASH UP / MORNING REVELIE	
7:30 – 8:00	30	FLAG UP / AWARDS	BY PATROL/CREW
8:00 – 8:45	45	TROOP/OUTFIT FORMATION	
8:45 – 9:30	45	PATROL / CREW MEETING	
9:30 – 9:45	15	B R E A K	
9:45 – 10:15	30	LEADERSHIP & HUMAN RELATIONS	
10:15 – 10:45	30	RELATIONSHIP OF BOY SCOUTING WITH OTHER SCOUTING SECTIONS	
10:45 – 12:15	75	TEACHING SCOUT SKILLS (PART I) PLTC : 1. Basic Knots 2. Lashing: Square, Diagonal & Tripod Lashing 3. Compass Reading 4. Basic First Aid CLTC : 1. Basic & Adv. Knots 2. Lashing: Square, Diagonal & Sheer 3. Orienteering 4. Advanced First Aid	S T A F F
12:15 – 1:00	45	BROTHERHOOD LUNCH	
1:00 – 1:45	45	RECREATIONAL LEADERSHIP: Sing Scouts Song	
1:45 – 2:30	45	CAMPFIRE INPUT: How to Run a Campfire	
2:30 – 3:15	75	TEACHING SCOUT SKILLS (PART 2)	S T A F F
3:15 – 3:45	30	OUTDOOR POLICIES (<i>including hiking tips, different kinds of activities</i>)	
3:45 – 5:30	105	H I K E	STAFF
5:30 – 7:30	120	DINNER / PREPARATION FOR CAMPFIRE	
7:30 – 8:00	30	PATROL ACTIVITIES	
8:00 – 9:00	60	CAMPFIRE – YARN: SCOUT IDEALS	
9:00		T A P S LIGHTS OFF	
DAY 3 – SUNDAY			
7:00 – 7:30	30	WASH UP MORNING REVELIE	
7:30 – 8:00	30	FLAG UP / AWARDING	BY PATROL/CREW
8:00 – 9:15	45	SCOUT ADVANCEMENT	
9:15 – 9:45	30	CLOSING CEREMONY	ACL PROGRAM





Boy Scouts of the Philippines



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**PATROL & CREW LEADERS TRAINING COURSE STAFF
SAN ANTONIO CENTRAL SCHOOL
SAN ANTONIO, QUEZON
MAY 19- 21, 2023**

TRAINING STAFF	
ROLDAN E. VALENZUELA, CML Candelaria East District	COURSE LEADER
JERICK A. HERNANDEZ, SWB San Antonio District	ASSISTANT COURSE LEADER
GINNUEL JANZENT G. ALCANTARA, CML Sariaya West District	SENIOR PATROL LEADER
MELODIEN T. BUENA, SWB San Antonio District	SCRIBE
DISCUSSANT / COUNSELOR	
ROBERT C. CARBERA, SWB San Antonio District	RANIL C. DEL MUNDO, SWB Tiaong II District
NESTOR M. PESIGAN, SWB San Antonio District	ERNIE P. CASTRO, SWB San Antonio District
RENIEL E. MAGBIRAY, SWB San Antonio District	ARMAN M. CLAVERIA, CML Dolores District
LIMUELLE C. RECIO, SWB San Antonio District	NOEL P. LANO, SWB Candelaria East District
RACHELLE D. DAQUILA, SWB Tiaong II District	JOCELYN D. VITO CRUZ, SWB Tiaong II District
JOHN WAYNE L. VAILOCES, SWB Recto Memorial National High School	SANDER C. GUERRERO, SWB Recto Memorial National High School
CLARA MAE M. ROCERO, CML (Online) Calauag East District	JUNAR O. BATARLO, CML (Online) Macalelon District
TRAINING COURSE SUPERVISORS	
JANIELD S. TORRES, ALT Guinayangan National High School	ARNULFO U. QUISTO, JR., ALT Guinayangan North District
COURSE CONSULTANT	
RODRIGO A. REYES, LT Council Training Commissioner	ROLANDO O. BAYLONGO, LT Council Program Commissioner
ELIZABETH M. DE VILLA, CWB SGOD, Division In-Charge of BSP	BALDWIN D. BALDOVINO, ALT Council Field Scout Executive





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**PATROL & CREW LEADERS TRAINING COURSE STAFF
BUCAL ELEMENTARY SCHOOL * SARIAYA EAST DISTRICT
SARIAYA, QUEZON
MAY 26 - 28, 2023**

TRAINING STAFF

PROCESO J. ALCALA, JR., ALT Sariaya East District	COURSE LEADER
DONNA B. PEDROSA, ALT Dolores Macasaet National High School	ASSISTANT COURSE LEADER
JOHN EMERSON D. DATOR, SWB Talipan National High School	SENIOR PATROL LEADER
JENNIFER V. BAGUI, SWB CYNTHIA R. ESCOTO, CML Sariaya East District	COURSE SCRIBE
DISCUSSANT / COUNSELOR	
MA. ANALYN M. GUNO, ALT Pili National High School	ROMMEL D. DIAGO, SWB Tiaong I District
GERWIN B. ASILO, SWB Dolores Macasaet National HS	ARISTEO D. LEOPARTE, SWB St. Francis High School, Inc.
GLORILYN G. MARCIANO, SWB Bukal Sur National High School	JEAN KAREEN A. AMANDY, SWB Sta. Catalina National HS
RAUL T. CASTILLO, SWB Sariaya East District	ANNA Z. CANINDO, SWB Quezon National High School
FCY M. PESIGAN, SWB Sariaya West District	IVY A. VILLAFLO, SWB Quezon National High School
NORA H. JAO, SWB Lutucan Integrated High School	MARIO A. MERANO, SWB Tiaong I District
CLARA MAE M. ROCERO, CML (Online) Macalelon District	JUNAR O. BATARLO, CML (Online) Macalelon District
TRAINING SUPERVISORS	
ARNULFO U. QUISTO, JR., ALT Guinayangan North District	JANIELD S. TORRES, ALT Guinayangan National High School
COURSE CONSULTANT:	
RODRIGO A. REYES, LT Council Training Commissioner	ROLANDO O. BAYLONGO, LT Council Program Commissioner
ELIZABETH M. DE VILLA, CWB SGOD, Division In-Charge of BSP	BALDWIN D. BALDOVINO, ALT Council Field Scout Executive





Boy Scouts of the Philippines

QUEZON COUNCIL

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**PATROL & CREW LEADERS TRAINING COURSE STAFF
PAARALANG ELEMENTARY NG LUCBAN I
LUCBAN, QUEZON
JUNE 2 - 4, 2023**

TRAINING STAFF

ALFREDO B. OBLEFIAS, ALT Paaralang Sekundarya ng Lucban Integrated School	COURSE LEADER
MAIDA F. SALUDES, CML Sampaloc District	ASSISTANT COURSE LEADER
GINNUEL JANZENT G. ALCANTARA, CML Sariaya West District	SENIOR PATROL LEADER
LIZA M. DIASANTA, SWB Mauban North District	SCRIBE
DISCUSSANT / COUNSELOR	
MARK JOSEPH N. RABUTAZO, SWB Mauban North District	WENIFREDA ACERO, SWB Mauban North District
EDGAR A. FRANCISCO, SWB Pagbilao I District	JACK S. AVELLANO, SWB Mauban North District
EDANNY E. PALERACIO, SWB Sampaloc District	OFELIA N. REMOLONA, SWB Sampaloc District
CARLO B. MORTIZ, SWB Infanta District	JOHN EMERSON D. DATOR, SWB Talipan National High School
CES ARRIANE SANTUA, SWB Infanta District	RUBEN B. PEDERIO, SWB Infanta District
RYAN A. AUMENTADO, SWB Paaralang Sekundarya ng Hen. Nakar	CLARISSA B. DECENA, CML Pitogo District
GINA R. CORTEZ CML Pagbilao II District	PAMELA P. LEOVERAS, ALT Pitogo District
CLARA MAE M. ROCERO, CML (Online) Calauag East District	JUNAR O. BATARLO, CML (Online) Macalelon District
JANIELD S. TORRES, ALT Guinayangan National High School	TRAINING SUPERVISOR
COURSE CONSULTANT:	
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**PATROL & CREW LEADERS TRAINING COURSE STAFF
PLARIDEL CENTRAL SCHOOL
PLARIDEL, QUEZON
JUNE 9 - 11, 2023**

TRAINING STAFF

BISMARCK V. OLIVEROS, ALT Alabat District	COURSE LEADER
APOLO P. RABI, ALT Agdangan, Quezon	ASSISTANT COURSE LEADER
ALDRICH L. BORAGAY, SWB Plaridel District	SENIOR PATROL LEADER
JANELA JOY S. SARNE, SWB Plaridel District	SCRIBE
DISCUSSANT / COUNSELOR	
LOUVER M. DELA ROSA, CML San Isidro National HS – Padre Burgos	BREN I. TESALONA, CML Gumaca, Quezon
SHERWIN S. ALVA, CML Atimonan I District	ELIZABETH J. ALVA, CML Atimonan I District
RUEL A. CASTILLO, SWB Plaridel District	ROSEMARIE L. CASTILLO, SWB Plaridel District
LLOYDAN B. TIAGA, SWB Plaridel District	ROMMUEL M. SATIRA, SWB Our Lady of the Angels Academy
LEAH O. OLIVEROS, SWB Alabat Island National High School	RONALD V. ANDANAR, SWB Gumaca National HS
CHERRY S. ONA, SWB Tagkawayan National High School	LESTER LISTANCO, SWB Tagkawayan National High School.
CLARA MAE M. ROCERO, CML (Online) Calauag East District	JUNAR O. BATARLO, CML (Online) Macalelon District
MARAVILLO D. INCISO, CML Gumaca East District	
TRAINING COURSE SUPERVISORS	
MARIA SOLITA R. PARAS, ALT Plaridel District	HENRY H. ESCOVILLA, ALT Lina Gayeta Lasquety National HS
COURSE CONSULTANT :	
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LOPEZ NATIONAL COMPREHENSIVE HIGH SCHOOL
LOPEZ, QUEZON
JUNE 16 - 18, 2023

TRAINING STAFF

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ARNIE V. ANYAYAHAN, CML Guinayangan South District COURSE LEADER	RAMIR L. CAGUJAS, ALT Lopez National Comprehensive High School COURSE LEADER
ALVIN P. AGRAO, CML Buenavista District ASSISTANT COURSE LEADER	ALDRED L. ARANDELA, ALT Lopez National Comprehensive High School ASSISTANT COURSE LEADER
JAY WARREN V. ESCLETO, SWB Lopez West District SENIOR PATROL LEADER	GIDEON LOUIS T. TRAÑAS, CML Lopez National Comprehensive High School SENIOR CREW LEADER
JOCELYN N. RICO, SWB Guinayangan South District SCRIBE	MA. GERALDINE ARELLANO, SWB Lopez National Comprehensive High School SCRIBE
DISCUSSANT / COUNSELOR	
JUSTINIANO MACARAEG, SWB Guinayangan North District	JOSE Y. MENDOZA, ALT Calauag Central College
RUFINA EVELYN L. MAPANAO, SWB Lopez West District	PRECIOUS FAITH V. LIVADO, CML Lopez National Comprehensive High School
SHARRONE MAY A. TARREGA, SWB Lopez West District	IVY P. ANYAYAHAN, CML Lopez National Comprehensive High School
ICEL JONAH PELAGIO, CML Calaaug East District	EDELYN E. ANONUEVO, SWB Calauag East District
JOSEPH T. BATHAN, SWB Calaaug West District	CINDY R. GARRIDO, SWB Tagkawayan National High School
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